

DD/A Registry
85-1702

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

OTE
Rm. 1026, CofC

EXO

EXTENSION

NO.

OTE 85-1208

DATE

9 May 1985

TO: (Officer designation, room number, and building)

EXO, DDA

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

7024 HQS

10 May 85

2.

3.

Brenda

De

4.

5.

6.

DDA Reg (file)

7.

8.

9.

10.

11.

12.

13.

14.

15.

Pls send a copy to

EA/EXDIR.

done
5/10/85TX
EQ

STAT

FORM
1-79610 USE PREVIOUS
EDITIONS

GPO : 1983 0 - 411-632

85-1702

OTE 85-1208

9 May 1985

MEMORANDUM FOR: Executive Officer, DDA
FROM:
Executive Officer, OTE
SUBJECT: Headquarters Room 1A-07

Ed:

1. In accordance with your verbal request of 7 May 1985, the following dates have been reserved for the use of Room 1A-07 from 4 - 6 P.M.:

18 June
16 July
17 September
15 October
19 November
17 December

2. If there are any questions concerning the use of the room, you may call the Registrations Branch, Training Support, OTE,